



॥ ज्ञान दीपेन भाव्यते ॥

Shree Panchal Samaj Madhyvarti Mandal's

YESHWANTRAO CHAPHEKAR COLLEGE, PALGHAR

College Road Tembhode, Palghar(W) Dist-Palghar 401404

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Maintenance Policy

Policy for Physical, Academic and Support facilities:

The college has enough space to accommodate all the requirements. There are enough classrooms for routine classes with spacious library, administrative office auditorium hall, departmental cabins, conference room and other basic facilities as per the university affiliation norms. Internal cleaning of the college building is equally distributed among all the support staff. Garbage Van (GhantaGadi) of Municipal Corporation of Palghar, regularly collects it. Both urinals and toilets are also regularly cleaned with proper hygiene. College has set up separate units for collecting solid and liquid waste. Sanitary Napkin Vending Machine with destroyer is also set up in the college which is sponsored by the Municipal Corporation, Palghar. Furniture if any, damaged is replaced by new ones. Black boards and White boards if broken are changed urgently. Broken glass panels of windows are replaced once in a year. We have ----- classrooms. The college has its own canteen and offered on annual



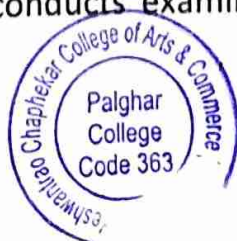
contract basis which provides good quality food items at affordable rates and Canteen Committee regularly reviews its rate and gives specific instructions about the hygiene and quality of the food.

Maintenance and utilization of Library:

Library has an advisory committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc. Library is substantially computerized. Monthly cleaning of the books and racks is done to preserve them. The advisory committee makes suggestions regarding the extension of the library. It also takes decision about the Library fees, book collection late fees, deposits, weeding out policy of the unwanted books etc. The Library provides open access for all users. It provides book bank facility. Library makes available different newspapers in Marathi, Hindi and English. Library provides facility to out-door readers who include retired staff, alumni and general readers. Stock verification is done as per the guidelines of the norms. Librarian seeks recommendations from the Departments to purchase necessary books. The College has provided free Wi-Fi facility to students and staff. The college has AMC with MKCL for the library software.

Maintenance and utilization of computers:

There are total 63 computers and one laptops in the college, out of which twenty five are for student's purpose and remaining are for academic and administrative purposes. The college has AMC with Jai Hind Computers and Sales Ltd, Kurduwadi on yearly basis. Maintenance of computer is done regularly as per requirement and major work is done during the vacation. He looks after the maintenance job, such as updating of operating system, antivirus, software, hardware and technical problems, etc. In case of physical damage, we call expert from related agencies. Power back up is provided to the computer systems to use them optimally. Broadband Internet is provided and Wi-Fi units are also set up in the college. LAN and internet connectivity is regularly tested. The audio-visual system is set up in the classrooms, cultural hall and seminar hall. The college conducts examinations of the university



through online software and training is provided to the staff when needed. We arrange guest lecture under different activities. The college website is maintained regularly by AMC with Dream Technologies,

Maintenance and utilization of Sport Complex:

We have spacious Gymnasium Hall and a large play-ground which are well maintained and used optimally. Gymnasium Hall is utilized for playing indoor games such as table tennis, wrestling, chess and carom etc. We have 400 X 8 mtrs running track on the play-ground. We have plenty of availability of space on the play-ground with running track on which we have two Kho-Kho grounds, Long Jump unit, Kabaddi ground, spacious Volley-ball ground. The college has organized sports competitions, NCC and NSS camps at District level and Zonal level. Students of the college have participated at University, State and National level.

Extra-Curricular Activities:

There is a spacious hall for Cultural and other activities. It is well equipped with the audio-visual system and maintained regularly. There are various musical instruments for practicing cultural activities. (Local Managing Committee) (Now CDC, College Development Committee) takes proper decisions and implements them for the betterment of the college and for the welfare of students. The Institution has a provision of budget allocation for various activities. We take care that maintenance like repair of furniture, electrical work and equipment is get to be done from respective agencies at proper rates.



Nilima Singh

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